



DEVON TWINNING CIRCLE

34 Fore Street
Bradninch
Exeter
Devon
EX5 4NN

20th May 2024

Dear Association Member

I hope this letter finds you all well. It is that time of year again with Membership fees and Public Liability Insurance cover, due on 1st June 2024 for the coming year (PL cover from 8th June).

The subscription for Devon Twinning Circle for the coming year remains as last two years at **£15.00**.

If you require Public Liability Insurance cover, the premium remains as last year at **£105.00**.

The total amount for Subscriptions and PL insurance is therefore **£120.00**.

Payment by bank transfer is preferred to the following account:

Name: Devon Twinning Circle
Bank: NatWest
Sort Code: 60-21-27
Account Number: 54819091
Reference: the name of your association

If you are unable to make a bank transfer, then please send cheques to **Claire Benton** (Devon Twinning Circle Treasurer) made payable to **Devon Twinning Circle**, to the following address:

Mrs C Benton
c/o Devon Twinning Circle
5 Silver Street
Bampton
Devon
EX16 9NR

A receipt and (where applicable) a summary of PL cover will be issued upon confirmation of payments.

For all Associations wishing to take up Public Liability insurance I need to know at the start of our new year, as I will have difficulty adding associations at a later date.

Don't forget that if you have not paid your subscription I cannot insure your Association for Public Liability.

Yours sincerely

Pamela Bines

Pamela Bines
Insurance Officer
Devon Twinning Circle
Email: pamelaconnor@sky.com
Telephone: 01392 881067